

R-SERIES PLANNING & TIP SHEET

Application include human specimens and or data?

Use the [Human Subjects Research Tool](#) to determine if you are conducting **NIH defined Human Subjects Research**.

Note: This will affect how you complete your application

Study meet the NIH definition of a Clinical Trial (CT)?

Determine if your Human Subjects research meets the **definition** by reviewing [case studies](#) & [FAQs](#) as well as the NIH definition.

DECISION TOOL

Your human subjects study may meet the NIH definition of a clinical trial.

FIND OUT HERE

Select the appropriate FOA/PA/PAR/RFA?

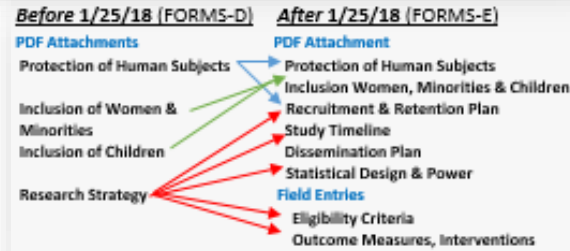
Respond to a Funding Opportunity with the appropriate **CT indicator** and be sure the desired **institute is participating**

National Cancer Institute (NCI)
 National Eye Institute (NEI)
 National Heart, Lung, and Blood Institute (NHLBI)
 National Human Genome Research Institute (NHGRI)
 National Institute on Aging (NIA)

Funding Opportunity Title: NIH Research Project Grant (Parent R01 Clinical Trial Required)

Familiar with guide updates and New Human Subjects & CT Info Form?

Follow the FOA & [NIH Guide \(FORMS-E\)](#). The new **PHS Human Subjects & CT Info Form** has **major impact** on applications with Human Subjects Research



Proposal Include NIH defined multi-site research?

E-mail irbreliance@research.ucla.edu to confirm if UCLA should be the IRB of record and review the proposed Single IRB Plan [found here](#)



Do the right people know about your application?

In addition to your administrator and the OES preaward team ...

Need \$500K Approval?
 Contact NIH **at least 6 weeks** before due

Key Persons & Subrecipients
 Request biosketches, salary/fringe, letters

Consultants
 Letter indicating hours/days and rate

Vendors
 Need quotes for equipment or services?

Have appropriate logins and access for submission?

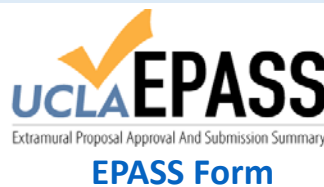
eRA commons account for all PD/PIs? Check UCLA affiliation and role

[Request account](#)

Access to UCLA's S2S "Cayuse" system for submission to grants.gov?

[Request access](#)

UCLA Internal documents prepared?



[Conflict of Interest Disclosure](#)

UCLA Policy 900

[PI Exception Letter](#)