

R-SERIES PLANNING & TIP SHEET

Application include human specimens and or data?

Use the [Human Subjects Research Tool](#) to determine if you are conducting **NIH defined Human Subjects Research**.

Note: This will affect how you complete your application

Study meet the NIH definition of a Clinical Trial (CT)?

Determine if your Human Subjects research meets the **definition** by reviewing [case studies](#) & [FAQs](#) as well as the NIH definition.

DECISION TOOL
Your human subjects study may meet the NIH definition of a clinical trial.
[FIND OUT HERE](#)

Select the appropriate FOA/PA/PAR/RFA?

Respond to a Funding Opportunity with the appropriate **CT indicator** and be sure the desired **institute is participating**

National Cancer Institute (NCI)
National Eye Institute (NEI)
National Heart, Lung, and Blood Institute (NHLBI)
National Human Genome Research Institute (NHGRI)
National Institute on Aging (NIA)

Funding Opportunity Title

NIH Research Project Grant (Parent R01 Clinical Trial Required)

Familiar with guide updates and New Human Subjects & CT Info Form?

Follow the FOA & [NIH Guide \(FORMS-F\)](#). The new **PHS Human Subjects & CT Info Form** has **major impact** on applications with Human Subjects Research

Proposal Include NIH defined multi-site research?

E-mail irbreliance@research.ucla.edu to confirm if UCLA should be the IRB of record and review the proposed Single IRB Plan [found here](#)



Do the right people know about your application?

In addition to your administrator and the OES preaward team ...

[Need \\$500K Approval?](#)
Contact NIH **at least 6 weeks** before due

[Key Persons & Subrecipients](#)
Request biosketches, salary/fringe, letters

[Consultants](#)
Letter indicating hours/days and rate

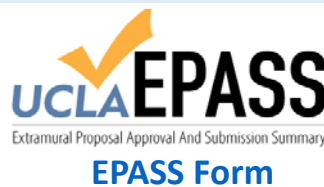
[Vendors](#)
Need quotes for equipment or services?

Have appropriate logins and access for submission?

eRA commons account for all PD/PIs? **Check**
UCLA affiliation and role
[Request account](#)

Access to UCLA's S2S "Cayuse" system for submission to grants.gov?
[Request access](#)

UCLA Internal documents prepared?



[Conflict of Interest Disclosure](#)

[UCLA Policy 900](#)

[PI Exception Letter](#)