

# Semel Office of Extramural support Policy 913 Certification Form

Fund Number	
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Please check one:

<input type="checkbox"/>	Fixed Price (Direct cost balance only is transferred to Pol 913 fund)
<input type="checkbox"/>	Clinical Trial (Direct cost and Indirect cost balance is transferred to Pol 913 fund)

Policy 913 Assurance:	Yes	No
1. All the work under the award been completed		
2. Have all reports been submitted to the sponsor?		
3. Have all costs of conducting the work been appropriately charged to the fund established for the award?		
4. Have all invoices been submitted and all payments received		

	Direct Cost	Indirect Cost
Expenditure per the COP:		
Total Payments received:		

	Direct Cost	Indirect Cost
Total unobligated balance:		

FAU where the unexpended balance should be transferred to:
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*If the remaining unexpended balance is greater than 25% of the total amount received from the sponsor, please attach a written explanation of the variance to this form.*

\_\_\_\_\_  
Principal Investigator's Signature      Date

\_\_\_\_\_  
OES Director Signature      Date

\_\_\_\_\_  
Semel Chair Signature      Date

Please provide a copy of this form to Unita Morris, [UMorris@mednet.ucla.edu](mailto:UMorris@mednet.ucla.edu), and La Tasha Atkins, [LYAtkins@mednet.ucla.edu](mailto:LYAtkins@mednet.ucla.edu) along with the signed certification page from the COP, when submitting to EFM.